

Portland Custodians' Civil Service Board  
Established 1937  
June 17, 2025  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the June 17, 2025 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on June 17, 2025, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, Board Secretary Jo McClain, Mr. Tim Carman from PPS, and Mr. Stetson James from SEIU were also in attendance.

The meeting was called to order at 4:02 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of June 03, 2025**

Mr. Caufield moved to approve the minutes of the June 3 meeting as read. Mr. Hathaway seconded the motion and the minutes were approved.

### **2. Approval of Hiring List**

There were 18 applicants for open positions with CCSB. Six candidates were interviewed, and 6 candidates were on the hiring list. After the board confirmed that their rules and regulations regarding the application procedure had been followed, Mr. Hathaway moved to approve the list and it was so done.

### **3. Any other Old Business**

Mr. Caufield ask Mr. Leavitt how and with whom a prospective board member should contact PPS. Mr. Leavitt provided Ms Sabedra's contact information. Mr. Leavitt also cofirmed Mr. Caufield's status as a current board member.

There being no other old or new business, the meeting was adjourned at 4:08 p.m.

Jo McClain / CCSB Secretary